

Careers and Guidance map 2023-2024

Careers and Guidance Programme 2023/24						
Anything New is added in green based on new delivery/changes to statutory guidance		Key Stage 3			Key Stage 4	
		Year 7	Year 8	Year 9	Year 10	Year 11
Specific SEND						
Autumn Term	Sept			<p>SEN careers interviews begin now throughout the year GBM 3 &amp; 8</p> <p>Launch Assembly Duke of Edinburgh Award GBM 1,3,8</p>	<p>SEN careers interviews begin now throughout the year GBM 3 &amp; 8</p> <p>Independent adviser Careers interviews run all year GBM 8</p> <p>Prepare to perform Careers stand for students &amp; parents GBM 3,4</p>	<p>Looking Ahead Forms questionnaire for all Y11 students</p> <p>Independent adviser Careers interviews run all year GBM 8</p> <p>Support with post-16 applications begins throughout the year GBM 8</p> <p>Support with SEND transition continues throughout the year.</p>

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						<p><b>SEN careers interviews begin now throughout the year GBM 8</b></p> <p><b>Identified Key Y11 Students receive careers interviews GBM 8</b></p> <p>Autumn term careers focus, form time morning sessions GBM 3</p> <p><b>Shire Oak Academy 6<sup>th</sup> Form talk GBM 3 &amp; 7</b></p>
	Oct	<p><b>Form Activity – What's your future GBM 3</b></p> <p>Independent adviser Careers Drop in sessions run all year GBM 8</p>	<p>Independent adviser Careers Drop in sessions run all year GBM 8</p>	<p>Independent adviser Careers Drop in sessions run all year GBM 8</p> <p>Autumn term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p>Independent adviser Careers Drop in sessions run all year GBM 8</p> <p>Autumn term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p>Independent adviser Careers Drop in sessions run all year GBM 8</p> <p><b>SEN careers and transition plans start to be written and</b></p>

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		Settling in parents evening Careers stand for students & parents GBM 3,4				<p><b>reviewed all year.</b></p> <p>Autumn term careers focus, form time morning sessions GBM 3</p> <p>Prepare to perform Careers stand for students &amp; parents GBM 3,4</p>
	Nov	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Autumn term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p><b>SEN careers and transition plans start to be written and reviewed all year.</b></p> <p>Autumn term careers focus, home learning</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p><b>Apprenticeship Show trip. Invite only GMB 4,5,6</b></p> <p>Autumn term careers focus, form time</p>

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					tasks set on Class Tools GBM 3	morning sessions GBM 3  Prepare to perform Careers stand for students & parents GBM 3,4
	Dec	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Brownhills Ormiston Academy careers fair treasure hunt- employers, Apprentices, training providers, colleges, universities & 6 <sup>th</sup> Form providers GBM 3,5 & 7  TA support given	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Brownhills Ormiston Academy careers fair - employers, Apprentices, training providers, colleges, universities & 6 <sup>th</sup> Form providers GBM 3,5,& 7  TA support given	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Brownhills Ormiston Academy careers fair - employers, Apprentices, training providers, colleges, universities & 6 <sup>th</sup> Form providers GBM 3,5 & 7

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				<p>Autumn term careers focus, home learning tasks set on Class Tools GBM 3</p> <p>Parents evening Careers stand for students &amp; parents GBM 3,4</p> <p><b>SEN careers and transition plans start to be written and reviewed all year.</b></p>	<p>Autumn term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p>TA support given</p> <p>Autumn term careers focus, form time morning sessions GBM 3</p> <p>Launch Assembly NCS challenge GBM 1,3,8</p>
Spring Term	Jan	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p><b>SEN careers and transition plans start to be written and reviewed all year.</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Spring term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Spring term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Spring term careers focus, form time morning sessions GBM 3</p>

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				Option evening Careers stand for students & parents GBM 3,4	Introduce Careers platform so students can start to store careers learning GBM 1 & 3	Introduce Careers platform so students can start to store careers learning GBM 1 & 3  Parents evening Careers stand for students & parents GBM 3,4
	Feb	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Spring term careers focus, PSHE Lesson GBM 3  <b>SEN careers and transition plans start to be</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Spring term careers focus, PSHE Lesson GBM 3	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Spring term careers focus, PSHE Lesson GBM 3  Spring term careers focus, home learning	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Spring term careers focus, PSHE Lesson GBM 3  Spring term careers focus, home learning	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Spring term careers focus, form time morning sessions GBM 3

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		written and reviewed all year.		tasks set on Class Tools GBM 3	tasks set on Class Tools GBM 3	
				Introduce Careers platform so students can start to store careers learning GBM 1 & 3	Parents evening Careers stand for students & parents GBM 3,4	
March	National Careers Week, 6-11th March 2023 - Assembly and via Form activity and material provided for parents. Website hosting resources for home learning activities. Guest speakers during assemblies GBM 1, 2, 3, 4, 5 & 7					
	Material available for SEND dept to use. TAs have access to all material					
	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	
	Parents evening Careers stand for students & parents GBM 3,4		Spring term careers focus, home learning tasks set on Class Tools GBM 3	To complete Looking Ahead forms to establish destinations GBM 3 & 8	Spring term careers focus, form time morning sessions GBM 3	
				Evaluate responses of SEND students.		

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					<p>Complete Potential NEET students based on survey analysis</p> <p>Spring term careers focus, home learning tasks set on Class Tools GBM 3</p>	
Summer Term	April	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Introduce Careers platform so students can start to store careers learning GBM 1 &amp; 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Introduce Careers platform so students can start to store careers learning GBM 1 &amp; 3</p> <p>Parents evening Careers stand for students &amp; parents GBM 3,4</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Summer term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Summer term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Summer term careers focus, form time morning sessions GBM 3</p> <p>Prepare to perform evening Careers stand for students &amp; parents GBM 3,4</p>



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	May	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Careers Assembly – Meet the apprentice.</p> <p>TA BG is former apprentice for all SEND to access.</p> <p>Career assembly for staff to introduce themselves, virtual or face to face GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Careers Assembly – Meet the apprentice.</p> <p>Black Country Vocational Profile Started.</p> <p>Summer term careers focus, home learning tasks set on Class Tools GBM 3</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Black Country Vocational Profile Started</p> <p>Summer term careers focus, home learning tasks set on Class Tools GBM 3</p> <p>Prepare to perform evening Careers stand for students &amp; parents GBM 3,4</p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p> <p>Summer term careers focus, form time morning sessions GBM 3</p>
	June	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>	<p><b>Independent adviser Careers Drop in sessions run all year GBM 8</b></p>

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			Black Country Vocational Profile started	Summer term careers focus, home learning tasks set on Class Tools GBM 3	To complete Looking Ahead Year 10 forms to establish destinations GBM 3&8  Evaluate responses of SEND students  WEX placement 2 days GBM 6  Summer term careers focus, home learning tasks set on Class Tools GBM 3	
	July	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Summer term careers focus, home learning tasks set on Class Tools	<b>Independent adviser Careers Drop in sessions run all year GBM 8</b>  Summer term careers focus, home learning tasks set on Class Tools	<b>Independent adviser Careers remote sessions on request GBM 8</b>

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				GBM 3	<p>GBM 3</p> <p>OAT VWEX offer for all of year 10 GBM4, 5</p> <p>TA support given</p> <p>Mock Interviews GBM 3&amp;5</p> <p>Students have pre meeting before to talk through process and needs. Adult Support arranged if necessary. Interview selected and given advice before hand</p>	
	August					<p>GCSE results - Careers Advisor and Post 16 providers attend GBM 3 &amp; 8</p> <p>Conformation of post-16 education destinations for all year 11 GBM 3, 6 &amp; 8</p>

**Careers and Guidance map 2023-2024**

	<p>Employer mentoring opportunities GBM 3 &amp; 5</p>	<p>Opportunity to attend University trips Aim higher Plus offering mentoring GBM 7          Aim Higher Initiatives GBM 3, 8          Aspire to HE Initiatives GBM 3, 7, 8          Employer mentoring opportunities GBM 3 &amp; 5</p>
<p>Open door policy for any student or parent to access careers support, information and guidance.          GMB8          Up to date information about apprenticeships, locally and nationally added to the school website          GMB 1 &amp; 3          Up to date/relevant labour market information - (see school website)          GBM 2          Advice to parents &amp; students on careers software, including Start Careers Platform - (see school website).          GBM 1 &amp; 3          Ongoing support around CV development, searching for and applying for jobs and apprenticeships and mock interviews          GBM 3          Specific subject speakers and projects e.g., STEM network. Linked to the curriculum          GBM 4          All pupils have access to virtual careers events if they sign up and respond to emails sent out          GBM 5          All pupils will receive updates about careers, post 16 open days, Apprenticeships, University experiences like unifest if they sign up via form time &amp; respond to emails sent out          Sarah Murphy, the Careers adviser is available to deal with any career enquiries throughout the year          GBM 3</p>		
<p>Example of Form Careers Activities that could be covered</p>		

